

Your First 100 Days in a New Executive Job

Powerful Steps on the Path to Greatness

By Robert Hargrove



Preface

How This Book is Different

Introduction:

Don't Just Hit the Ground Running, But Sprinting as the Clock is Ticking From Day One

1. Prepare Yourself for the Journey Before It Starts

Do Your Due Diligence—Like Sherlock Holmes, Find a Watson to Discuss It With

2. Get Clear On Your Going-In Mandate

How to Accurately Assess Your Situation and Create a Strategy to Match

3. Realize an Impossible Future and Keep Your Day Job

Make Your Job a Transformational Assignment

4. Drafting Your 100 Day Plan

Jump Start Your Impossible Future, Get Bottom Line Results Fast

5. Deal Proactively With Turnarounds and Crisis

Never Waste a Good Crisis

6. Build a Team of 'A' Players

Get Me The Best In The World!

7. Master the Political Chessboard and Culture

Look Both Ways, Don't Get Hit By a Bus

8. Launch 90-Day Catalytic Breakthrough Projects

Build Confidence and Credibility Through Quick Wins

9. Executive Time Management

Focus on Making a Difference, Not the Important

10. Track Accomplishments: How Am I Doing?

Focus on the Scoreboard